

**UNIT PENDIDIKAN SWASTA**

**JABATAN PENDIDIKAN NEGERI WP LABUAN**

**SENARAI SEMAK BORANG UPS**

**PERMOHONAN KENAIKAN YURAN**

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| **PANDUAN PEMOHON** |

* Isi SATU salinan Borang UPS. Pastikan borang permohonan ditaip.
* Pastikan borang permohonan diisi dengan lengkap. Permohonan yang tidak lengkap tidak akan diproses.
* Labelkan semua dokumen sokongan dan susun dokumen sokongan mengikut senarai semak.
* Sila tandakan [ **√** ] bagi setiap dokumen sokongan yang disertakan.
* Pastikan resit pembayaran permohonan di sertakan. Permohonan tidak akan diproses sekiranya pembayaran belum dibuat.

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| **BUTIRAN INSTITUSI** |

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| **Nama IPS** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | **Kod IPS** | **J** |  |  |  |  |  |  |
| **Nama Pengerusi** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | **Daerah** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| **No Tel HP Pengerusi** | **0** | **1** |  | **-** |  |  |  |  |  |  |  | **Lokasi Pengambilan Dokumen**  **[Sila tandakan √]** | | **PPD** | | | **[ ]** | | |
| **JPN** | | | **[ ]** | | |

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| **KENAIKAN YURAN** | | | |
| **BIL** | **JENIS DOKUMEN** | **TANDAKAN**  **[ √ ]** | **CATATAN** |
| 1 | Borang UPS (**KENAIKAN YURAN)** |  |  |
| 2 | Resit Pembayaran Permohonan *(bagi perubahan maklumat di SPP)* |  |  |
| 3 | Sijil Perakuan Pendaftaran Asal |  |  |
| 4 | Senarai Butiran Yuran Sedia Ada |  |  |
| 5 | Senarai Butiran Yuran Baharu |  |  |